

## Accreditation

Grays Harbor College is accredited as a community college by the Northwest Commission on Colleges and Universities, 8060 165 Avenue NE, Suite 100, Redmond, WA 98052-3981. College-level credits earned by students at Grays Harbor College are accepted by colleges and universities throughout the United States.

The college is a member of the Association of Community College Trustees, the Washington Association of Community and Technical Colleges, the American Association of Community and Junior Colleges, the Northwest Commission on Colleges and Universities, and the Northwest Association of Community and Junior Colleges.

## Equal Opportunity

Grays Harbor College provides equal opportunities and equal access in education and employment for all persons. The college is committed to ensuring freedom from discrimination based on sex, race, creed, religion, color, national origin, age, marital status, sexual orientation, disabled and veteran status, or the presence of any physical, sensory or mental disability, in accordance with current state and federal laws.

Inquiries regarding compliance with equal opportunity/affirmative action should be directed to the Chief Human Resource Officer, Grays Harbor College, 1620 Edward P. Smith Drive, Aberdeen, WA 98520 or Equal Employment Opportunity Commission, 2815 Second Avenue, Suite 500, Seattle, WA 98121.

For questions or concerns on matters affecting women or persons with handicaps, contact the Chief Human Resource Officer, Title IX and 504 Officer, in the Manspeaker Instructional Building.

## Desired Student Abilities

The Grays Harbor College General Education program is designed to help students become intellectually free and able to make informed, enlightened decisions. Courses offered throughout the Humanities, the Social Sciences, the Natural Sciences, and the professional/technical fields emphasize the valuable and remarkable achievements of humankind. The program provides students the opportunity to integrate knowledge and skills, encouraging them to develop in the following competencies:

- **Disciplinary Learning**  
Knowledge of content in prerequisite or transfer courses, as well as preparation for a career.
- **Literacy**  
Skills in reading, writing, speaking, listening, and quantifying, as well as awareness and appreciation of learning styles and life-long learning options.
- **Critical Thinking**  
Competency in analysis, synthesis, problem solving, decision making, creative exploration, and formulation of an aesthetic response.
- **Social and Personal Responsibility**  
Awareness of and responsiveness to diversity and commonality among cultures, multiplicity of perspectives, ethical behaviors, and health and wellness issues.
- **Information Use**  
Skills in accessing and evaluating information resources including campus resources, awareness of the role of information resources in making sound decisions, and command of the skills required to use appropriate technologies effectively.

## Grays Harbor College History

Grays Harbor College, a two year community college, was conceived in 1929 by a group of Aberdeen citizens under the leadership of Mr. W. O. McCaw and on August 7, 1930, was incorporated under the laws of the state of Washington. September 2010 will mark the college's 60th year since classes first began on September 28, 1930. The college operated as a private institution from 1930 to 1945. In 1945, the Aberdeen School District assumed control of the college and provided much needed financial stability. Since that time Grays Harbor College has continued to serve the men and women of this area, offering them academic, professional and technical courses at a low cost and giving them the opportunity to live at home.

At the time of its founding, the college occupied the Franklin School building on Market Street, but in 1934 moved to the A. D. Wood Schoolhouse on Terrace Heights, where it remained until 1945 when it occupied the Samuel Benn School building. In 1955, the State Board of Education approved funds for the construction of new college facilities, and the Aberdeen Board of Education purchased a forty-acre tract on a hill overlooking Aberdeen, Hoquiam, the Chehalis River, and the bay.

The construction of the buildings - classrooms, science laboratories, library, gymnasium, administrative offices, and student union - began during the summer of 1956. Classes opened in the completed buildings on January 6, 1958.

In May, 1961, the Choker Union Building was renamed the A. J. Hillier Union Building in memory of Alfred J. Hillier, late professor of history and forensics coach. In order to provide for an increase in enrollment, a new classroom building, an administration building, (building 200, the Joseph A. Malik Administrative Building), and additions to the science building, the music building, the gymnasium, and the A. J. Hillier Building were completed in September, 1964.

## History (continued)

A new library opened in the fall of 1966, named after John Spellman, long-time librarian at the college. The John Spellman Library was extensively renovated in Fall 2003; major changes to campus landscaping, walkways, and traffic patterns also took place at that time.

On July 1, 1967, Grays Harbor College was separated from the local school district by legislative act and became a part of the state higher education system.

The continued growth of the college again demanded expansion of the physical facilities, and two additional new buildings were completed in April, 1972. The Physical Science Building (Building 800) is used by chemistry, physics, earth science and engineering classes. The Vocational Building (Building 700) originally housed automotive mechanics, carpentry and welding technology classes. Following a long tradition of honoring well-respected administrators, it was later renamed the Jon V. Krug Industrial Technology Building. Carpentry programs and campus maintenance crews use this building now. A gift to the College and the community from Mrs. E. K. Bishop, the Bishop Center for the Performing Arts was completed in the spring of 1974 and renovated in 2003.

The John M. Smith Aquaculture Center, a fish rearing facility, was dedicated in 1987. It was completed with donated funding, materials and labor.

In keeping with the college's commitment to distance learning and accessibility, four community education centers operate in Grays Harbor and Pacific Counties. In 1997, an education center was established in a leased building in Ilwaco and in 2006, construction of the Columbia Education Center was completed to better serve the residents of South Pacific County. The Whiteside Education Center in downtown Aberdeen opened in 1998, and the Riverview Education Center in Raymond was purchased in 1999 and completely renovated in 2001.

A recent addition to the main campus is the four-story instructional and administrative office building, named for retired president, Dr. Jewell Manspeaker. Opened for students in January 2007, this new structure dramatically changes the campus, replacing functions previously served by the 200, 400, and 600 buildings. As a result, the impressive landscaped area between the new building and the HUB is dedicated in honor of former president Dr. Joseph A. Malik. The rehearsal hall space in the new music pavilion is dedicated in memory of P. Craig Wellington, former GHC instructor and administrator.

The newest facility on the Aberdeen campus is the Welding/Automotive Technology Building, which opened for students in January 2008. This spacious 22,000 square-foot industrial building, located behind the Heavy Diesel Mechanics Building on lower campus, provides a state-of-the-art safe learning and teaching environment in these two technology fields.

Through successful grants and fund-raising efforts, spearheaded by the GH Foundation, construction began on the College's new child care center to be located by the upper student/staff parking lot. This new facility will be built and ready for children in 2009. Design work is also underway for the new Science/Math/Art (SMART) Building, a replacement structure for Building 800, as well as preliminary work on a new HUB.

## Grays Harbor College Foundation

The Grays Harbor College Foundation is among the oldest community college foundations in the Northwest, founded more than 45 years ago with proceeds raised from gala Starlight Ball community events. Since that time, the Foundation has continued to award scholarships to deserving students and pursued other areas of support for the College. The Foundation Board of Directors meets monthly on the main campus and includes more than 25 community leaders from the College's service area.

In addition to funding ten full-time scholarships each year since its beginning, the Foundation also sponsors the **World Class Scholars** program, now in its 10th year of awarding partial tuition scholarships. Through this outreach program, the Foundation makes the promise to every seventh grader in Grays Harbor and Pacific counties who sign a contract with the college and qualifies for World Class Scholars status by the time they graduate from high school. Students must attend Grays Harbor College to receive the partial tuition scholarships. Thus far, more than 600 young people have qualified and received funding as World Class Scholars.

Expanding in several other directions recently, the Foundation also awards Hughes Tool Scholarships to qualified vocational students, provides funding for staff excellence recognition, contributes to capital projects and manages many endowed scholarship funds. Donations of any amount are encouraged and the wishes of prospective donors are matched with the unmet needs of the College and its students. In addition, the ten original scholarships, first awarded when the Foundation began, continue to be presented to deserving students each year.

The Foundation Office is located on the main campus. For further information about contributions to the Foundation or creating scholarship endowments, contact the office at (360) 538-4243 or online at [ghc.edu/foundation](http://ghc.edu/foundation).

## Harassment Policy Statement

Grays Harbor College, as a place of work and study, aspires to be free of all forms of harassment, discrimination, intimidation and exploitation. The college will take action to prevent and correct such behavior. Retaliation against any employee, student, applicant or volunteer who reports harassment is also subject to discipline.

**Harassment Policy (continued)**

Sexual harassment is unwelcome and/or offensive verbal or physical conduct of a sexual nature, unwelcome or unsolicited sexual advances or requests for sexual favors when:

- 1) submission to such conduct is made a condition of an individual’s employment or academic standing;
- or 2) submission to or rejection of such conduct is used as the basis for employment or academic decisions;
- or 3) such conduct has the purpose or effect of unreasonably interfering with an individual’s work or academic performance or creates a hostile working or educational environment.

Examples of sexual harassment can include but are not limited to:

- Repeated, offensive and unwelcome insults and/or jokes
- Repeated, unwelcome comments about an individual’s body or clothing
- Deliberate and unwelcome touching such as patting, pinching, hugging or repeated brushing against an individual’s body
- Pressure for dates or sex in exchange for grades, promotions or salary increases
- Persistent unwelcome flirtation, advances and/or propositions of a sexual nature

If a student feels that he or she is being harassed, the student should report it to either the Chief Human Resource Officer or the Vice President for Student Services. Resolution options may include: mediation through a liaison between parties, a face-to-face meeting between parties, or filing of a formal complaint with the Chief Human Resource Officer or the Vice President for Student Services. Information on the formal complaint process is available from the Chief Human Resource Officer or the Vice President for Student Services.

The College’s entire sexual harassment policy may be found in the College’s Board Policies and Administrative Procedures Manual and is available on the GHC web site ([www.ghc.edu/Handbook/harassment.htm](http://www.ghc.edu/Handbook/harassment.htm)) and in the Student Services Office.

**Drug and Alcohol Abuse Statement**

**Purpose**

Grays Harbor College is very concerned about the health and welfare of its students. College programs for drug and alcohol abuse prevention are free and confidential. Students are highly encouraged to seek assistance from the Counseling Center, where counselors are available to refer students to appropriate resources.

The college also offers academic courses dealing with alcohol and substance abuse. Drugs and Our Society (5 credits) is an example of such a course that provides basic understanding of the classifications of drugs. Others include courses in Chemical Dependency and Pharmacology of Alcohol/Drugs.

For more information about the College’s Alcohol/Substance Abuse Prevention services and policies, contact the Grays Harbor College Counseling Center, located in the Hillier Union Building (HUB).

The following agencies are also very supportive of students who have alcohol or substance abuse concerns:

- Alcohol & Drug
  - 24-Hour HELP line 1-800-562-1240
  - East Center Recovery 537-6460
  - Evergreen Counseling Center 532-8629
  - Alcoholics Anonymous 532-2691
  - Narcotics Anonymous 532-0663
  - Crisis Line 1-800-685-6556  
or 532-4357

**Common Course Numbering**

In 2007, Washington State community and technical colleges implemented the Common Course Numbering Project to ease the transfer of credits among the 34 institutions. The same courses are titled and numbered in a similar way at every Washington community college and are designated with an “&” (e.g. ENGL& 101). Common Course Numbering is designed to help you, the student, know that a course you have taken at one Washington school is the same at another Washington school and the course will transfer easily. Courses without an “&” still transfer under the Direct Transfer Agreement. If you have any questions, please contact the GHC Admissions Office, (360) 538-4030.

**Students’ Right to Know**

Federal and state laws require higher education institutions like Grays Harbor College to provide students, prospective students and student employees information regarding:

- Standards of conduct that prohibit unlawful possession, use, or distribution of illicit drugs and alcohol;
- College security and safety policies and programs including campus crime statistics (see <http://ghc.edu/srtk.htm>);
- Graduation or completion rates by full-time undergraduate student athletes by race and sex for basketball and baseball, with all other sports combined (see <http://ghc.edu/srtk.htm>);
- Graduation or completion rates for selected programs.

Specific information regarding the above can be obtained by contacting the Vice President for Student Services Office. The Aberdeen Police Department is the local law enforcement agency with jurisdiction at the main Grays Harbor College campus. The Grays Harbor County Sheriff’s Department maintains a registered sex offender website ([www.co.grays-harbor.wa.us/info/sheriff/Offenders/index.html](http://www.co.grays-harbor.wa.us/info/sheriff/Offenders/index.html)).

